



St Ebbe's
C of E (Aided) Primary School

Headteacher: Mrs Susie Bagnall MEd

Minutes of the Full Governing Body Meeting
held on Thursday 5th January 2017 at the School

Present

- Janet Rayment (Foundation Governor) (JR) – Chair
- Susie Bagnall (Headteacher) (SB)
- Pete Wilkinson (Foundation Governor)
- Step Gilroy Lowe (SGL) Staff Governor
- Andrew Godley (Foundation Governor) (AG)
- Hugh Starkey (LA Governor) (HS)
- Ben Haydon (Parent Governor)
- Steve Hellyer (Foundation Governor)
- Simon Bridson-Jones (Parent Governor) (SBJ)

In Attendance

- Clare Whyles (Associate member) (CW)
- Jo Horn (Associate member) (JH)
- Geerthi Ahilan [for items 1 – 5]

Apologies

- Simon Potter (Foundation Governor) (SP)

Absent

- Joyce Francois (Foundation Governor)
- Zarina Tharpar (Associate member)

MINUTE	ACTION
<p>Procedural Matters</p> <p>The meeting started at 6.30pm.</p> <p>The meeting was quorate.</p> <p>HS was thanked for his input at the staff January INSET.</p>	

Signed.....Date.....

<p>1. Welcome and Apologies</p> <p>The Chair welcomed governors to the meeting. SH opened the meeting with a prayer. Apologies were received and accepted from SP. All documents had been circulated before the meeting.</p>	
<p>2. Declaration of any business interests.</p> <p>There were no declarations of interest.</p>	
<p>3. Notice of Any Other Urgent Business</p> <p>The Chair noted two items of any other urgent business.</p>	
<p>4. Minutes of 11.10.16 and matters arising</p> <p>The RE policy had been revised [tabled by JH] All governors had completed Prevent training.</p>	<p>RE policy to C&S committee Feb 9th</p>
<p>5. Annual Pupil Premium Report</p> <p>Geerthi Ahilan was welcomed as she presented key points from her report and responded to governor questions.</p> <p>GA emphasised that the school had high aspirations for all children to achieve and make good progress. Barriers to this were being addressed in staff meetings. The school takes research findings seriously and is involved with a new project led by a Professor of linguistics.</p> <p>Punctuality and attendance is a concern. SGL is working on this.</p> <p>Governors asked about engagement with parents of PP children. Parents are invited to attend Homework Club and learn alongside their children.</p> <p>Governors asked how the diverse home lives of children were being celebrated and GA responded that texts and artworks were being reviewed to ensure they reflected more inclusively the varied backgrounds of children in the school.</p> <p>The amount of money spent on 1:1 tuition was questioned. Children now work in pairs with a tutor and research shows this intervention has a powerful impact. Governors requested more information about how time is allotted and how many children receive tuition.</p> <p>The PP provision map is being revised and governors requested that this</p>	<p>GA to produce break down of tutor hours for next C&S committee Feb 9th</p> <p>PP Provision Map and</p>

<p>goes to C&S committee in February, together with EPPR.</p> <p>Governors noted that some PP children are high-fliers and that this should be celebrated.</p> <p>GA was thanked for her report and for attending the meeting.</p>	<p>EPPR to report to C&S in Feb</p> <p>Finance totals to be checked by GA</p>
<p>6. Monitor SIDP to evaluate impact of actions December 2016</p> <p>SB reported comprehensively on the school's improvement priorities and the progress being made to achieve these and responded to governors' questions.</p> <p>KO 1: Quality of Writing</p> <p>Evidence from book scrutinies and learning walks. EYFS should exceed national standard. Overall, standards in Writing show more children on track to achieve expected standard than at this time last year.</p> <p>Governors encouraged SB to emphasise the school's rapid response to last summer's data and good progress being made and give % improvements in response to the Data Dashboard summary.</p> <p>It was suggested that an 'executive summary' of key points on the first page of each HT's monitoring report would be desirable.</p> <p>Much excellent writing was being produced and celebrated through HT Awards and in the Writing competition soon to be launched.</p> <p>KO 2: Standards in Maths</p> <p>Encouraging progress being made in EYFS and KS1. Overall, school in a stronger position than last year. Intensive work to support Y6. CW monitoring those children whose presentation requires improvement.</p> <p>KO 3: PP learners</p> <p>Rates of progress and attainment are a concern and the recommendations of the EPPR [Effective Pupil Premium Review] are being put in place.</p> <p>It was suggested that, during subject visits, governors could ask specifically about attainment and progress of PP pupils.</p> <p>KO 4: SEND learners</p> <p>Provision has been radically changed by Sue Whidborne to one intervention</p>	<p>SB to give summary of key points at beginning of next HT's report</p>

for each core subject for each child. This will enable staff to evaluate impact of interventions much more accurately and make adjustments as required.

KO 5: Children achieving GLD

Overall picture is of more children on track to achieve GLD than last year. However, those children starting in January and after Easter have a higher proportion of SEND and so the school has ensured that support is in place as they enter school.

KO 6: Behaviour

Following the introduction of the revised Behaviour Policy and PPP [Positive Playtime Plan] behaviour on the playground is much calmer. SLT members are mentoring some children in Y6 to raise their self-esteem and engagement in school.

KO 7: SLT leadership

The new teams are working well.

KO 8: Academy agenda

Three governors had attended a meeting in December and other governors had the opportunity to ask questions.

It was **agreed** that this issue needs to be kept on the FGB agenda.

Some governors would visit a school within the ODST MAT for information gathering. SB, SGL, BH and JR volunteered.

KO 9: Governor Involvement

Governors **agreed** that the curriculum visits were very valuable. Governors **agreed** to give more detailed feedback on their involvement at next FGB.

KO 10: Budget 2016-17

Under pressure. Nation Funding Formula has been agreed but in first year will be delegated to LA – Oxfordshire should be a net gainer. The school continues to grow, with 360 Pupils in January.

SB was thanked for her very detailed report.

BH to email his availability so that a date can be arranged.

Chair to add to FGB agenda March 28th

<p>7. Committee reports</p> <p>There were no questions.</p> <p>Responding to a request from AG, governors agreed the following: ‘The FGB fully support the findings of the EPPR and the decisions made by the school regarding implementing the recommendations. Depending on the outcomes of PP pupils [Autumn 2017] they propose validation of the report by an accredited and independent EPPR reviewer, within the next school year.’</p>	
<p>8. Reports on Governor visits</p> <p>The following governors had made visits and submitted written reports, for which they were thanked by the Chair.</p> <ul style="list-style-type: none"> a) Humanities [HS] b) MFL [SP] c) RE [PW] d) PE [PW] e) Safeguarding [JR] <p>Governors expressed some concern over the amount of PE the school aspired to give each child.</p> <p>Governors discussed how this work could be developed and contribute to the SIP. It was proposed that, if possible, governors should make a follow-up visit on 6 monthly cycle and strengthen the link made with the subject coordinator.</p> <p>SB would request that governor reports be shared at staff meetings and development points worked on. She also requested that the question proforma be followed more closely by governors, to challenge subject leaders and allow for comparison across subjects.</p>	<p>PW asked to follow up amount of PE each class participated in.</p> <p>Visits due: JF – Science SBJ - Computing</p>
<p>9. Report from Parent Council: verbal [BH & SBJ]</p> <p>At Parent Council, the following had been discussed:</p> <p>Financial support in view of budget difficulties. Parents happy to contribute when it directly concerns improved learning opportunities.</p> <p>Parents very supportive of behaviour policy and French lessons</p> <p>Issue of whether maths homework is sufficiently challenging.</p> <p>Healthy eating sub-committee to review sugar in school. Felicity Self had initiated the Healthy School Award.</p>	<p>Maths homework for C&S agenda Feb 9th</p>

<p>10. Revised Admissions Policy Two minor amendments agreed by governors.</p>	
<p>11. Training The following had attended training since the last FGB: SGL – Safeguarding JH & SGL – Managing & Understanding Data JR & BH – RE & Collective Worship It was agreed that governors would forward a summary of key points from their training asap to the Chair for dissemination to all governors.</p>	<p>JH, SGL, JR & BH complete summary reports SH to book & attend training Feb 1st.</p>
<p>12. Health & Safety Report The audit had taken place and the school had six straight forward issues of varying importance to address. This will be achieved through GG’s performance management. Thanks to BH, SB and Graeme Godby.</p>	
<p>13. Correspondence None.</p>	
<p>14. AOUB 1] SB asked for the C&S meeting to be moved from Mar 7th to Mar 14th 2] The Chair asked governors if an earlier start time to FGB meetings would be possible. It was agreed to start the next meeting at 5.00pm. There being no other business the meeting ended at 8.25pm with prayer. The date of the next meeting: Tuesday March 28th @ 5.00pm [subject to start time being confirmed with new Clerk]. Finance: Tuesday Jan 31st C&S: Thursday Feb 9th Foundation: Tuesday Feb 28th</p>	