

**Minutes of the Full Governing Body Meeting  
held on Thursday 23<sup>rd</sup> January 2020 5.00 p.m. at the School**

**Present:**

Steve Whitla (SW) - Foundation Governor - Chair  
 Janet Rayment (JR) Foundation Governor - Vice Chair  
 Tina Farr (TF) - Headteacher  
 Katie Doorley (KD) - Parent Governor  
 Hugh Starkey (HS) - LA Governor  
 Malcolm Cubitt (MC) - Parent Governor  
 Tony Lee (TL) - Foundation Governor

**In Attendance**

Clare Whyles (CW) - Associate Member  
 Jo Horn (JH) - Associate Member  
 Alana J Jackman (AJJ) - Clerk

**Apologies**

Joyce Francois (JF) - Foundation Governor  
 Pete Wilkinson (PW) - Foundation Governor  
 Lauren Smallman (LS) - Staff Governor  
 Jenni Williams (JW) - Foundation Governor  
 Martin Thompson (MT) - Foundation Governor

**Actions Highlighted**

MINUTES	ACTION
<p><b>1. Welcome, Apologies and Prayer</b></p> <p>SW welcomed everyone to the meeting. The meeting started at 5pm and was opened with prayer by SW.</p> <p><b>Apologies were received and accepted from JF, PW, LS, JW and MT.</b></p> <p>There were no declarations of interest, other than those standing.</p> <p><b>Quorum</b></p> <p>The meeting was quorate.</p>	
<p><b>2. Minutes of the FGB Meeting held on the 26<sup>th</sup> November 2019 and any matters arising</b></p> <p>There were no matters arising.</p>	

<b>Compliance and Monitoring</b>	
<p><b>3. Updates from policy areas:</b></p> <ul style="list-style-type: none"> <li>• <b>Finance (TL)</b> TL gave a brief overview of the school finances from period 6. There was concern that the EYFS intake for September 2020 may be lower than the PAN of 60. All local schools are reflecting a similar potential drop in numbers due to demographic factors. In response to a governor question ‘Were parent tours given in groups or individually?’, TF and CW said they had given many tours to potential parents and there were opportunities for parents to speak privately if this was requested.</li> <li>• <b>Curriculum and standards (HS)</b> The Committee noted that work to ensure standards are being kept up was ongoing.</li> <li>• <b>Foundation (JR for PW)</b> PW confirmed visit earlier in the week to assemblies and noted detailed positive responses from older children who had reflected on moral content. <b>An update will be provided in due course.</b></li> <li>• <b>Safeguarding (JR)</b> JR had conducted a safeguarding monitoring visit and it was noted that the school was compliant. JR raised that a governor should be trained in safer recruitment. As Headteacher, TF has up to date Safer Recruitment Training. Simon Godby would conduct further work on an Action Plan on Internet Safety. In response to a governor question regarding playground mediators, TF said that although there weren’t any at present, staggering playtimes could be an option, if it could be sustainable, but the catering staff would have to be consulted.</li> </ul>	<b>TF</b>
<p><b>4. Update on Pupil premium and sports premium funding - (CW and TF)</b></p> <p>The update on Pupil Premium (PP) and Sports Premium Funding was received. It was agreed that the presentation would be shared on GovernorHub for the Board. CW provided a comprehensive overview of the strategy and approach to improve life-chances for pupils in receipt of PP. CW outlined the school’s ambition to build a broad range of experiences to fulfil pupils’ potential. There were barriers, but CW was positive that with the good attendance and PP strategy around culture, teaching curriculum, pedagogy, training and individualising research-based interventions, the school was moving on the right track. CW reported that current attendance analysis showed 19 out of 64 PP pupils (30%) are currently persistent absentees (attendance less than 90%) which is a significant improvement on 2018-19.</p> <p>The Chair felt it important to celebrate with parents the good news relating to attendance.</p>	<b>CW/TF</b>

<p>TF gave an update on Sports Premium. Further work on Sports Premium was being conducted by the PE Subject Leader, who had received training. TF explained that Year 5 are to have top-up swimming lessons for those who can't yet swim 25m. It was confirmed that the Sports Coach had returned.</p> <p>All Agreed that CW/TF had provided the Board with a thorough account. <b>Full presentation on GovernorHub.</b></p>	
<p><b>5. Report on progress against SIP (TF)</b></p> <p>An update was reported relating to the significant development by Autism Champions on Reframing Autism which focused on how adults think about behaviour. Visual clues were elements which benefitted the whole class in addition to 'tone of voice'. The whole provision was consistent with the Lanyards. Governors commended the work which had been achieved so far. It was noted that schools across the City face the same challenges. Following a brief discussion, it was noted that an LA SEN Review had been commissioned to ensure systems for SEND at St. Ebbe's are impactful.</p> <p>Attendance currently at 94.7% which TF reported will be shared with parents in the Newsletter. <b>All Agreed.</b></p>	
<p><b>Vision, Strategy and Change</b></p>	
<p><b>6. Vision Picture: Sign Off</b></p> <p>SW reported on the Vision Picture and asked governors for a review summary. Following a discussion around the crucial elements relating to the essence of the picture, it was mentioned that an explanation of the content for parents was required. A booklet summarising the themes and where to place the Vision Picture were the next steps yet to be decided.</p>	<b>SW</b>
<p><b>7. Progress on curriculum, including update on Debra Kidd visit (TF)</b></p> <p>The progress on curriculum including a visit by Debra Kidd (DK) was received. DK had given two days of training: helping refine names of the themes, construction of narratives and dilemmas, progression of knowledge and skills which would help subject leaders to identify gaps to evaluate what they could do better.</p>	
<p><b>8. Policies</b></p> <p>Policies were to be reviewed and updated on the Website in line with the new agreed format</p> <ul style="list-style-type: none"> <li>• Admissions Policy - was approved</li> <li>• Behaviour Policy - was approved</li> </ul>	
<p><b>8. Proposals for Governor Ways of Working (MC)</b></p>	

<p>MC reviewed the proposals for governor ways of working going forward and how to develop the school’s vision, turn it into reality and translate that vision into policy and put it into practice. MC broke down the policy areas, statutory obligations, associated practices and procedures with getting the right structures for feedback in place: ‘how do we know it’s working?’. An updated set of proposals, along with timescales, will be presented at the next FGB on 12 March. MC would upload presentation slides on GovernorHub.</p>	<p><b>MC</b></p>
<p><b>9. AOUB</b></p> <p><b>There being no further business, the meeting ended at 7 p.m.</b></p> <p><b>JR closed the meeting with a prayer.</b></p>	
<p>The next FGB meeting to be held on Thursday 12 March 2020</p>	