

## Partial Re-opening of St. Ebbe's School - Infection Control Guidance

### Principles

- Segregation of groups is made possible by **'Staying inside your bubble'**
- Social distancing is not possible for our youngest children (Year R and 1)
- Social distancing will be modelled for Years 2 - 6 whilst accepting that it is not 100% enforceable (for example during playtimes and circle/carpet time)
- Adult social distancing is possible in schools and must be adhered to by staff, parents and any essential visitors
- Staff to work contracted hours to provide the highest adult child ratios for safety, emotional wellbeing and learning catch up
- All safety instructions, designed to change our day-to-day habits, must be strictly adhered to with no exceptions
- Handwashing and good respiratory hygiene are key
- Frequent cleaning of regularly touched surfaces is key
- Wearing a face mask in school is not recommended
- Before and after school care is not possible, as bubbles need to be kept separate
- **This is a community combined effort to reduce virus transmission. All parties to follow the guidance set out by the school and are advised to adhere to official government guidelines for outside of school.**

| Safety Aspect     | Staff  | Parents  | Reception/Year 1   | Years 2-6   |
|-------------------|--|--|--|---|
| Social distancing | <ul style="list-style-type: none"> <li>• Keep children in the allocated 'bubbles'</li> <li>• Do not enter other bubbles unless instructed by SLT (e.g. for cover/emergencies)</li> <li>• Stick to bubble timetable and allocated 'Zones' – <b>see Map</b></li> <li>• All children to collect lunch and eat outside or in class</li> <li>• Stay 2m apart from each other at all times</li> <li>• Use signage and 2m floor markings</li> <li>• Stick to room-capacity limits (HT office 3, Main office 4, staffroom 8)</li> <li>• One staff member from each bubble to be present at front of school</li> <li>• Help parents with drop-off rules as indicated by signs</li> <li>• Walk, cycle or drive to school if possible</li> <li>• Use outside doors to classrooms</li> </ul> | <ul style="list-style-type: none"> <li>• Explain importance of bubbles to children</li> <li>• Use signage and 2m floor markings outside school</li> <li>• Observe no stopping instructions as indicated by 'hatched' areas</li> <li>• Do not enter the school building or playground without an appointment</li> <li>• One parent to attend at a time</li> <li>• Adhere strictly to allocated drop-off and collection times</li> <li>• Stick to Government social distancing advice during the rest of the day to protect our community from transmission</li> </ul> | <ul style="list-style-type: none"> <li>• Support and comfort children as necessary</li> <li>• Avoid prolonged contact where possible</li> <li>• Teach children about staying inside bubbles</li> <li>• As little physical contact as possible during playtime</li> <li>• Moveable 'barrier' by open door to mitigate possible bubble breach</li> <li>• Staff these bubbles with 2/3 people to mitigate anxiety, maintain safety guidelines, manage behaviour and catch up with learning</li> </ul> | <ul style="list-style-type: none"> <li>• Space out tables as far as possible</li> <li>• Allocate one child per table space</li> <li>• Support and comfort children as necessary</li> <li>• Avoid prolonged contact where possible</li> <li>• Teach children about staying inside bubbles</li> <li>• Line up on 2m floor markings</li> <li>• Use signage and 2m floor markings</li> <li>• As little physical contact as possible during playtime</li> <li>• Staff MAG bubbles with four teachers on rotation and fewer TAs to balance in-school and distance learning</li> </ul> |
| Cleaning          | <ul style="list-style-type: none"> <li>• School cleaner will circulate from 11am-1pm to clean high-contact areas, classroom hard surfaces, door handles, light switches, toilets and bins</li> <li>• Bubble staff to assist with 'deep clean' of toys and other shared equipment between A and B bubbles</li> <li>• Use your class cleaning kit to clean high-contact areas regularly</li> <li>• Cleaners will carry out 'deep clean' at each bubble changeover see <a href="#">Guidance</a></li> <li>• Remove soft furnishings and hard-to-clean toys</li> <li>• Ensure regular supply of soap for all classrooms and toilets</li> </ul>  |  |  |   |

| Safety Aspect           | Staff   | Parents  | Reception/Year 1 | Years 2-6  |
|-------------------------|---|--|------------------|--|
| Hygiene                 | <ul style="list-style-type: none"> <li>Wash hands for 20 seconds frequently</li> <li>Use disposable wipes and spray to clean toilet seat after use</li> <li>Wear clean clothes to school each day</li> <li>Wash all adult mugs, cutlery etc thoroughly and immediately and wipe down food prep areas with spray</li> <li>Open doors and windows where possible</li> </ul> | <ul style="list-style-type: none"> <li>Use hand sanitiser if entering the building for an appointment</li> <li>Ensure your child has a clean, filled water bottle each day</li> <li>Equip children with labelled sunhat, sun-cream, (hand-cream if necessary) and a change of clothes to stay in school from Day 1 – these will stay in school until the end of term</li> <li>Send only a packed lunch and a water bottle from home – no additional toys or other items e.g. pencil cases</li> <li>Ensure children wear clean clothes each day</li> <li>Remind and teach children about handwashing</li> </ul> |                  | <ul style="list-style-type: none"> <li>Teach children daily about good hand washing</li> <li><i>e-Bug posters displayed: Horrid hands Super sneezes Hand hygiene Respiratory hygiene Microbe mania</i></li> <li>Schedule and supervise handwashing times – arrival, each hour, before and after eating</li> <li>Staff member will accompany children to allocated toilet</li> <li>Maintain use of own set of personal school equipment (e.g. stationery) in Zip Lock bag (school stationery only)</li> <li>Check that children are bringing, using and taking home daily, their own water bottle or disposable named cup <i>not water fountains</i></li> <li>Check that children are only bringing a packed lunch and a water bottle from home</li> <li>Use allocated bubble playtime equipment – keep this in your classroom</li> <li>Ensure children not using metal outdoor play equipment (clearly taped off)</li> <li>Avoid PE lessons with direct physical contact</li> <li>iPads divided between Year 6 and 2 older MAG bubble labelled – clean after use</li> <li>Rotate class books - ‘quarantine’ after each bubble</li> </ul> |
| Medical needs/First Aid | <ul style="list-style-type: none"> <li>Use your class kit to administer minor First Aid – wipe bag after use</li> <li>Use class pack of gloves/apron when administering First Aid</li> <li>Administer medication as requested by parent/carer</li> <li>Contact office for serious incidents by Walkie-talkie (leave the bubble if contact can't be made)</li> </ul>       | <ul style="list-style-type: none"> <li>Ensure all medication, including inhalers is brought back to school</li> <li>Ensure children's vaccinations are up to date</li> <li>Ensure we have permission for administration of medicine</li> <li>Apply sun-cream before leaving the house</li> </ul>   |                  | <ul style="list-style-type: none"> <li>Children may not go to the office for First Aid</li> </ul>  |

| Safety Aspect                      | Staff  | Parents  | Reception/Year 1  | Years 2- 6 |
|------------------------------------|--|--|---|------------|
| Symptoms/<br>Suspected cases       | <ul style="list-style-type: none"> <li>• If a child/staff member is tested positive, all parents of children in the bubble will be contacted and the whole bubble will need to isolate for 14 days or until negative test is confirmed. Siblings from different bubbles do not need to isolate unless a member of the family has symptoms.</li> <li>• Office staff will collect data regarding symptoms/suspected cases/testing</li> <li>• Symptoms include: a new or continuous cough (coughing for more than an hour or more than 3 coughing episodes in a day), a high temperature, a loss of, or change in, your sense of taste or smell</li> <li>• <b>As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take.</b></li> </ul> |  |   |            |
|                                    | <ul style="list-style-type: none"> <li>• Do not come to work if you or your family have any symptoms</li> <li>• <a href="#">Request a test</a> for you and your family as soon as possible</li> <li>• Communicate test results to school as soon as they are received</li> <li>• Office staff to follow up with parents retest results within 24 hours of a child going home with symptoms</li> <li>• <b>Follow Suspected Cases Protocol</b> at all times (including informing SLT)</li> <li>• <b>Use NHS 111 for further advice</b> <a href="#">Stay at Home Advice</a>)</li> </ul>   | <ul style="list-style-type: none"> <li>• <b>Children's temperatures will be taken on arrival at school (if thermometers can be purchased)</b></li> <li>• <b>Immediately report to school any cases of Covid-19 which occur in the household</b></li> <li>• <b>If anyone in the household has symptoms, keep the child at home for 14 days and inform the school</b></li> <li>• <b>Ensure you are contactable immediately should your child develop symptoms</b></li> <li>• <b>Collect your child as soon as you possibly can from the library outside door</b></li> <li>• <b><a href="#">Request a test</a> for your child and family as soon as possible</b></li> <li>• <b>Communicate test results to school as soon as they are received</b></li> <li>• <b>If a family member receives a positive test result OUT OF HOURS, please TEXT 07923 246136</b></li> </ul> | <ul style="list-style-type: none"> <li>• Move children with symptoms to the library to be supervised by AR who will wear PPE</li> <li>• Use Walkie-Talkie to contact office to request parent collection from library</li> <li>• Remove cohort outside or to the hall if raining whilst cleaning occurs</li> <li>• Office to contact Hayley</li> <li>• Library and bubble classroom to be thoroughly cleaned as soon as possible</li> </ul> |            |
| Shielded and clinically vulnerable | <ul style="list-style-type: none"> <li>• <b>Extremely clinically vulnerable staff or children should not attend school</b></li> <li>• <b>Staff or children living with an extremely clinically vulnerable adult should not attend school</b></li> <li>• <b>Clinically vulnerable staff or children may attend school following advice from the GP and an individual risk assessment</b></li> <li>• <b>Staff or children living with a clinically vulnerable adult may attend school following advice from the GP</b></li> <li>• <b><a href="#">See Guidance</a></b></li> </ul>   |  |   |            |

