

## **SESA AGM 2020**

15<sup>th</sup> December 2020 (7.30 pm, held via Zoom call)

### **Attendees**

- Tina Farr
- Ellen Stevens (Chair)
- Jen Lockie
- Anna Herzberg (Treasurer)
- Tom Currie
- Phil Doubtfire
- Sam Jones
- Nicky Warren

### **MINUTES**

#### **1. Approval of minutes from AGM 2019**

Minutes from 2019 meeting approved as true and accurate record.

#### **2. Matters arising**

Outstanding action identified: SESA's constitution has not been reviewed. This should take place over the coming months.

Outstanding action identified: Updates to SESA page on school website. This will be addressed during 2021 as the school is rebuilding their website and there will be room for more SESA content. To add to agenda for SESA meeting during spring.

#### **3. Chair's report – Ellen**

Ellen took us through the fundraising activities carried out by SESA during the period from 1st October 2019 until 30th September 2020, noting that the pandemic had a significant impact on the association's capacity to raise funds. However a significant sum has still been raised.

Action: Generate more publicity about the Amazon Smile account to sign up more parents

Action: Continue thinking about how to add and engage parents on the ClassList platform.

#### **4. Treasurer's report – Anna**

SESA accounts for 2019-20 presented and agreed as an accurate record of the association's finances during this period, other than one inaccuracy. Final unrestricted SESA funds down to reflect the unrepresented cheque.

Local Giving was set up as a way to receive donations via an online route and has proved successful so far.

The bank account signatories have been updated during 2020 with Anna Herzberg and Ellen Stevens as joint signatories with control of the banking now via Natwest's online platform as well as via telephone/branch.

## **5. School update on funding required from SESA for 2020/2021**

### **Donations planned to St Ebbes**

SESA will be releasing funds to the school for the following:

- Forest School (2020/21 academic year): £4,000.00
- Contributions towards costs of Chromebooks: £4,000.00 (this reflects the approx £2,000 raised for this purpose at each of the past two Quiz nights)

To be agreed are final sums for:

- Headphones - £800.00?
- Christmas books 2019
- Christmas books 2020

In order to help SESA plan goals for fundraising for 2020/21, we will agree at the next meeting what we consider 'regular' items SESA help fund. These may include:

1. Forest School
2. Christmas Books
3. Leavers t-shirts

Other items we will be fundraising for in the coming year will be:

1. Wall bars for school hall
2. History Timeline project

## **6. Election of officers**

Opportunity to nominate officers for the roles of Chairperson, Treasurer and Secretary offered. Ellen Stevens nominated and elected as Chairperson for the coming year. Anna Herzberg nominated and elected as Treasurer for the coming year.

The role of Secretary remains unfilled. SESA will ask the school to publicise this again to see if we can fill the role.

## **7. 2021 plans and ideas**

Ellen outlined the activities undertaken or in progress during the autumn which include Christmas cards, Rainbow card sales, New Year's Day Challenge. We agreed to discuss other ideas at the next SESA meeting.

Ellen mentioned that we are waiting a donation from the Dragon School of approx £1000.00 and this should be paid into the SESA account. To chase up with the parent working on this.

Creation Theatre are still offering parents 25% discount on ticket price. To note for future school Newsletters.

## **8. AOB / next meeting date**

Next meeting scheduled for Weds 13th January at 7.30pm via Zoom.